

**FINAL**

## **Oakland Elementary School**

### **Parent Involvement Policy**

**2017-2018**

#### **I. POLICY INVOLVEMENT**

Oakland Elementary School's Parent Involvement Policy is jointly developed with, and agreed upon with, and distributed to, all of the parents of participating children. We will, to the extent possible, provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports in a language that parents can understand. Furthermore, we will coordinate and integrate parental involvement programs and activities at the school level with other federal, state, and district programs. The Parent Involvement Policy will be presented for discussion and approval with parents and the community during parent advisory meetings. It will be sent home for all parents to review and provide input. The Policy will be updated as needed and reviewed annually by a team of people—including parents, community members, school and district administrators, and school faculty and staff members—in order to continuously meet the changing needs of our parents, students, and the school. The School Improvement Plan and the Title I/Technical Assistance Plan are available in the school office for parents and community members to review and offer input on the plans.

#### **II. SHARED RESPONSIBILITY: PARENT - SCHOOL COMPACT**

Oakland's Parent-Teacher-Student-Administrator Compact, jointly developed with, agreed upon with and distributed to all parents, will describe how parents, students, and the entire school staff will share in the responsibility for high student achievement. A team of people—including parents, community members, school and district administrators and school faculty and staff—will annually review the Parent-School Compact.

#### **III. BUILDING CAPACITY FOR INVOLVEMENT**

To ensure effective involvement of parents, and to support a partnership among the parents, community, and school to improve student achievement, we will:

1. Assist parents in understanding SC's academic and achievement standards by holding an Open House, a Reading Night, a Math and Science Night, a Meet the Teacher event, sending home beginning of the year packets with needed information, sharing the school report card with parents, reviewing test scores and grades during 1<sup>st</sup> and 3<sup>rd</sup> nine weeks parent-teacher conferences, sending

home a bi-monthly newsletter, using the Parent Link phone line, maintaining the school website, and having the school counselor serve as a parent educator.

2. Communicate and monitor a child's progress by holding conferences, sending home notes in the daily agendas, sending home interim reports and quarterly report cards, holding IEP/504 meetings, disseminating MAP and state assessment results, and making phone calls.

3. Assist parents in helping them to improve achievement of their children through teaching parenting classes with an emphasis on preschool parents, offering suggestions in the school's bi-monthly newsletter, directing parents to the Parent Institute Link on the school webpage, sending home a MAP brochure, and sharing parent resource materials located in the school counselor's office.

4. Educate teachers and other staff members, with the assistance of parents, in reaching out to, communicating with and working with parents through PTA programs, and staff development and workshops conducted by the school counselor/parent educator.

5. Send information related to school and parent programs, meetings, and other activities to parents in a format and language they can understand through notices for PTA meetings, sending invitations to school events, providing information in our bi-monthly newsletters, PTA flyers, classroom newsletters, flyers, student agendas, and phone calls.

6. Provide opportunities for parents to communicate with the school by having an open door policy, conducting surveys, sending home volunteer forms, through our School Improvement Council, Title I Advisory Council, PTA Executive Board, PTA meetings, and a suggestion box in the front office.

7. Provide other activities to promote parental involvement though our school performances, extending invitations to lunch for parents and family members, encouraging classroom readers and asking parents to serve as field trip chaperones. There are many opportunities for parents to volunteer.